

ASPA Meeting Minutes – May 8, 2019

Meeting called at 5:32 p.m

Attendance: Ken Stone, Diane Oyler, Marisa Nold, Paul Shore, Brian Bray, Tony Astran, Makenzie Docteur

Call of the roll: We have a quorum.

Motion to approve the agenda by Stone. Seconded.

Motion to approve minutes with amended Board meeting May 8th, Chapter meeting, June 18th. Seconded.

Officer Reports:

President -

- Our formal chapter meeting is June 18, 2019.
- Stone looked at 100 Acres and some lofts on Pearl Street; it's expensive. Our treasury is not robust, so a suggestion is to go out for wings and beer instead.
- Stone secured the Audubon Public Library for meeting on Audubon Parkway. Meeting can hold up to 100, but we are estimating 25-30.
- We can bring food and maybe go out for wings/beer afterwards for networking – good opportunity for advertisement.
- We had about eight people sign up for ASPA membership at Public Service Recognition Week.
- The target date for advertising/recommendations for location and scouting speaker is May 15, 2019.
- We have a nominating committee, and the committee is consisting of Makenzie Docteur, Dr. Ceesay and Dr. Soni. The nominating committee to set up meeting date, but Stone doesn't have to be involved.
- There are four Board member slots open for 2019 terms expiring: Buonanno, Oyler, Petrucci and Miguel Reyes
- Officers are elected by the Board, so a brief Board meeting will be held after the annual Chapter meeting.

Brian Bray will work on organizing a speaker to come to networking party, possibly working for the town of Amherst.

Treasurer –

- We have \$1,316.76 in our M&T Bank account, received checking account checks that have ASPA on them.
- Officers have view-only access and only Treasurer and President can sign checks.
- Annual revenue in a year received a month ago - received rebate check for 2018.
- More members, more amount of rebate checks
- Perhaps in the future, events will have nominal fees, so we are not operating at a loss, or have a sponsorship of events.
- We are now a nonprofit organization.
- We are accepting donations.
- We're now a 501-c (3), tax-deductible, but we have a group tax return for that.

Communications Officer –

- We saw a bump in social media after PSRW, and we'll start promoting the next meeting. The sign looks great! ☺
- Tony to have it set up so anyone can share his social media within the group and will set up e-mail account (Mail Chimp e-mail account to organize contacts.)
- If anyone has things or ideas to share on social media, let Tony know. National ASPA likes that we're present on social media.
- At a minimum for Board officers, we should have each other's cell phones if we need to quickly text/call if we can't make events.

Membership Officer –

- Brian Poliner not present at the meeting, but collected membership sign-ups, not sure what has happened with that. Hopefully, we received about 10-15 new membership sign-ups.

Secretary –

- The minutes from the March 12, 2019 meeting were uploaded to Dropbox.

Unfinished Business –

- The June chapter meeting and elections will be held at the Audubon Library with a brief Board meeting afterwards to elect officers.
- The chapter will elect the Board and President-Elect, and Board will meet to elect its officers. Officers are elected annually, no term limit.
- Brian Bray's personnel department on board for participating in Civil Service Savvy Workshop (CSSW) but we are uncertain of what the chosen topics will be for this event. Suggestions included for the event to be more than "this is how you sign up for civil

service test”, and rather “how do you practice for a test”, “how lists work” and “translating civil service to English”. We will possibly aim to have CSSW in the fall.

- We may possibly try Thing from the Future again but with a built-in audience. We maybe instead can reach out to organizations related to ASPA or tie it to a charity event.
- We should have another mixer social event like we had at Cole’s, with a topical speaker, and possibly a casual mixer in the summer without a speaker, perhaps at the Buffalo waterfront.
- Our membership is estimated at 35 members as of April 17th, compared to 20-25 members last year.

Next meeting date: June 18th, Audubon Public Library, 6 p.m. First round of drinks on Ken! ☺

Nominee committee to let Tony know of date of their meeting so he can advertise for it.

Meeting adjourned: 6:31 p.m.